FULL NAME

PHOTOGRAPH

Home address

Email

Cell phone number

Home phone number

NAME OF LAST JOB POSITION

COMPANY

Main skills applied to the job

PROFILE Describe your professional profile. Include relevant skills and major achievements in your working history.

PROFESSIONAL EXPERIENCE

2008 – Present **Name of the company**

NAME OF JOB POSITION

Describe the main characteristics of your position.

Achievements:

List your achievements in that position, promotions, etc.

2005 – 2008 **Name of the company**

NAME OF JOB POSITION

Describe the main characteristics of your position.

Achievements:

List your achievements in that position, promotions, etc.

EDUCATION

Name of the title

Description of the career

TECHNICAL SKILLS

Name your computer and technology skills, any programs you can handle and your internet experience.

LANGUAGES

List your mother tongue and languages you can speak, as well as your level and any international certifications.